

LIBRARY CARREL APPLICATION

Office Use
Only

Carrel
Assigned:

CARRELS ARE ASSIGNED TO PH.D., TH.M., AND ED.D. STUDENTS WHOSE PROSPECTUS HAS NOT YET BEEN APPROVED.

PRINT NAME: _____ DATE: ____/____/____

CAMPUS POST OFFICE BOX (IF APPLICABLE): _____

INTENDED RESIDENCE WHILE COMPLETING DEGREE:

Address: _____

City: _____ State: _____ Zip: _____

Phone: (Day) _____ (Evening) _____

E-mail*: _____

**E-mail address is required for notification of assignment*

If you desire to be assigned to a specific carrel, please specify:

1st choice: _____

2nd choice: _____

Though we will try our best to accommodate these requests, please understand that it is not always possible. If you desire to be relocated to another office after your initial assignment, you must complete a Carrel/Office Relocation Form.

OFFICIAL STUDENT STATUS AT THIS DATE:

Fully accepted: Th.M. Ed.D. Ph.D. Special – applying for ThM, Ed.D, or PhD

Are you serving as a fellow or professor's assistant?

YES for: _____ NO

Are you serving as a seminary employed instructor?

YES title: _____ NO

Do you have an office anywhere else on campus?

YES where: _____ NO

Submit this form to the library secretary; please allow time for processing. You will be e-mailed with your new carrel assignment. If you have any questions or need further assistance, please call 897-4807, Monday-Friday, 8:30AM-4:30PM, or send an e-mail to relves@sbts.edu.